

**To:** 'Boulton, Caroline'[caroline\_boulton@ios.doi.gov]  
**From:** Susan Tackish  
**Sent:** 2017-05-19T13:13:38-04:00  
**Importance:** Normal  
**Subject:** RE: Meeting Request for Jack Gerard, President & CEO of API  
**Received:** 2017-05-19T13:13:49-04:00

Hi Caroline – yes, I can make 2:30-3:00pm work on Monday and appreciate you working us in. Please let me know if there are any special instructions for their arrival at DOI. Thanks, Susan

**From:** Boulton, Caroline [mailto:caroline\_boulton@ios.doi.gov]  
**Sent:** Friday, May 19, 2017 1:04 PM  
**To:** Susan Tackish  
**Subject:** Re: Meeting Request for Jack Gerard, President & CEO of API

Hi Susan,

Is he available on Monday by chance? The Secretary is available at 10:30-11:00 or at 2:30-3:00PM to sit down.

If not, please let me know! Unfortunately we have a tight schedule at the end of the week and the Secretary's only availability will be on Monday or Tuesday.

Best,  
Caroline

On Thu, May 11, 2017 at 11:18 AM, Susan Tackish <[tackishs@api.org](mailto:tackishs@api.org)> wrote:  
Hi Caroline –

Jack Gerard, President and CEO of the American Petroleum Institute (API), has asked me to see if we can arrange a meeting for him and Secretary Zinke sometime in the next week or two to follow-up on their previous discussions related to the BLM Venting and Flaring Rule and Interior's ongoing regulatory review. I appreciate your assistance with this request and please let me know if you need any additional information.

Thanks,  
Susan

**Susan A. Tackish**  
EA to the President & CEO

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Caroline Boulton

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Scheduling & Advance

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